

**(DRAFT)**

**Security Assistance**

**Health Affairs**

**Handbook**

---

**Defense Security Cooperation Agency**

**November 2003**

---

**Published by**

**The Defense Institute of Security Assistance Management**

---

This Handbook was developed through the contractual efforts of Ms. Sonja Rumsey, together with the research and editorial assistance of the Defense Institute of Security Assistance Management (DISAM). Comments and recommendations for future improvements are welcomed and should be directed to Mr. Charles Collins, DISAM, (937) 255-8094, DSN 785-8094, or E-mail [charles.collins@disam.dsca.mil](mailto:charles.collins@disam.dsca.mil) .

# Security Assistance Health Affairs Handbook

## Table of Contents

<b>Preface</b>		v
<b>Chapter 1</b>	S.A. Health Affairs Definitions	1-1
<b>Chapter 2</b>	S.A. Training Program Medical and Dental Requirements and Policies	2-1
<b>A.</b>	Prerequisites	2-1
<b>B.</b>	Physical Examinations	2-1
<b>C.</b>	Communicable Diseases	2-2
<b>D.</b>	Immunizations	2-3
<b>E.</b>	Medical Screenings	2-5
<b>F.</b>	Medical Records and Reporting	2-5
<b>G.</b>	Health Care Coverage	2-5
	Medical Checklist	2-8
<b>Chapter 3</b>	Military Health System	3-1
<b>A.</b>	Military Health System	3-1
<b>B.</b>	Defense Enrollment Eligibility Reporting System/Real-Time Automated Personnel Identification System	3-1
<b>Chapter 4</b>	Health Care Eligibility, Constraints, Availability of and Access to the Military Health System, and Health Insurance	4-1
<b>A.</b>	Health Care Eligibility	4-1
<b>B.</b>	Constraints	4-3
<b>C.</b>	Availability of and Access to the Military Health System	4-3
<b>D.</b>	Public Benefits	4-4
	Desktop Quick Reference	
<b>Chapter 5</b>	Health Care Policies and Information	5-1
<b>A.</b>	Policies	5-1
<b>B.</b>	Health Care Information	5-1
<b>Chapter 6</b>	Serious Illness, Injury or Death	6-1
<b>A.</b>	Be Prepared	6-1
<b>B.</b>	Incident	6-2
<b>C.</b>	Hospitalization	6-2
<b>D.</b>	Death	6-3
	Sample Incident Report	6-7
	Sample Telephone Listing	6-8
<b>Chapter 7</b>	Charges, Financial Responsibility, Collections and Processing	7-1
<b>A.</b>	Charges	7-1
<b>B.</b>	Financial Responsibility	7-3
<b>C.</b>	Collections	7-5
<b>D.</b>	Processing of Bills	7-5
<b>Chapter 8</b>	Responsibilities	8-1

<b>A.</b>	Security Assistance Office (SAO)	8-1
<b>B.</b>	International Military Student Office (IMSO)	8-2
<b>C.</b>	DoD Health Care Providers	8-3
<b>D.</b>	DoD Medical Treatment Facilities	8-4
<b>E.</b>	MILDEP Financial Managers	8-4
<b>Chapter 9</b>	Frequently Asked Questions	9-1
<b>Appendix A</b>	U.S. Codes, Code of Federal Regulations, and Technical Instructions	A-1
<b>Appendix B</b>	Security Assistance Management Manual	B-1
<b>Appendix C</b>	DEERS, ID, TIN, and FIN	C-1
<b>Appendix D</b>	Joint Security Assistance Training (JSAT) Regulation	D-1
<b>Appendix E</b>	U.S. Dept of State Foreign Affairs Manual	E-1
<b>Appendix F</b>	Delivery of Health Care and Access to Medical Treatment Facilities	F-1
<b>Appendix G</b>	Immunization	G-1
<b>Appendix H</b>	Patient Administration	H-1
<b>Appendix I</b>	DoD Health Care Under International Agreements	I-1
<b>Appendix J</b>	Foreign Embassies and Their U.S. Addresses	J-1
<b>Appendix K</b>	References	K-1
<b>Appendix L</b>	Abbreviations	L-1
<b>Appendix M</b>	Web Links	M-1

## PREFACE

The **Security Assistance Health Affairs Handbook** is a guide for those involved in the administration of International Military Students (IMS) at various levels. Included are: the overseas U.S. Security Assistance Office (SAO), the training installation International Military Student Office (IMSO), and Department of Defense health care providers. This Handbook is a compilation of all information that pertains to the provision of medical care to international military and civilian students under sponsorship of the Security Assistance program. IMS funded by other programs who have been entered into training using the Invitational Travel Order (ITO), DoD Form 2285 authorized by the Joint Security Assistance Training (JSAT) Regulation, are also covered by this Handbook. Extracts of all applicable statutes, policy and procedural documents are provided in the Appendices, including current reciprocal health care agreements.

The IMS and their authorized family members under sponsorship of the Security Assistance Training Program (SATP) are to receive appropriate medical and dental screenings declaring them free of communicable disease prior to the issuance of an Invitational Travel Order (ITO), however during their tenure some will require health care. There have been instances in which the IMS or the authorized family member arrives with existing conditions and/or communicable diseases requiring more than normal or reasonable care. Although the Security Assistance Management Manual (SAMM) and the Joint Security Assistance Training (JSAT) Regulation prohibits the use of the SATP for the sole purpose of obtaining health care, they continue to arrive with expectations of health care that cannot be met due to statutory constraints or non-availability.

The down sizing of the military has had a direct effect on the availability of Department of Defense (DoD) health care at many training sites. The down grading of military hospitals to clinics and, in some instances, the actual closure of military medical treatment facilities has created problems not only for the student, but support personnel as well. The closure of military bases and rapidly rising health care costs has required the DoD to find new ways to provide health care. The resulting TRICARE system is the DoD's new military medical care program. As with any new program problems can occur, and in some cases obtaining access to health care for the international beneficiary has become a problem.

Another effect of DoD's streamlining has been the elimination of entire aircraft and other weapons systems from current inventory. Likewise, the training on those systems is no longer available from active components. In order to support training requirements for countries that have purchased these systems, the military departments have enlisted the help of the National Guard. The National Guard training activities are state assets and are not always near DoD medical treatment facilities (MTF). Thus, these organizations obtain health care from civilian sources.

To ensure the success of the IMS's training experience, when medical care is required, it is imperative that all who are responsible for the student and his/her authorized family members be knowledgeable of: medical/dental requirements of the program, student and family member health care eligibility, and their financial responsibility. It is hoped that this Handbook will serve as a useful guide in explaining these health care issues involving our international military students and will also provide currently published DoD/Mildpep policy and procedural guidance.

